

PRE-THANKSGIVING

Cleaning Checklist

ENTRANCE

- ☐ Sweep porch, steps, walkways
- ☐ Shake out or replace welcome mat
- ☐ Vacuum or mop entry floor
- ☐ Wipe door, handle, and trim
- ☐ Declutter coats, shoes, and bags
- ☐ Add a festive touch
- ☐ Check lighting and replace bulbs
- ☐ Tidy garden beds or porch décor
- ☐ _____

DINING ROOM

- ☐ Dust table, chairs, and light fixture
- ☐ Clean or press table linens
- ☐ Polish silverware or serving utensils
- ☐ Wipe chairs and legs
- ☐ Vacuum or mop under table
- ☐ Set table the day before
- ☐ _____

LIVING ROOM

- ☐ Dust all surfaces and light fixtures
- ☐ Vacuum rugs and upholstery
- ☐ Fluff pillows, fold throws
- ☐ Wipe baseboards and window sills
- ☐ Clean mirrors or glass surfaces
- ☐ Add cozy lighting or candles
- ☐ _____

(O) = Optional

KITCHEN

- ☐ Clear and wipe countertops
- ☐ Deep clean sink and faucet
- ☐ Clean fridge and toss expired food
- ☐ Wipe stovetop, oven door, microwave
- ☐ Run dishwasher empty with cleaner
- ☐ Take out trash and replace liner
- ☐ Wipe cabinet fronts and handles (O)
- ☐ Polish stainless appliances (O)
- ☐ Clean light fixtures & range hood filters (O)
- ☐ Organize pantry staples (O)
- ☐ Assess take-home containers for guests (O)
- _____

BATHROOMS

- ☐ Scrub toilet, sink, tub/shower
- ☐ Replace hand towels and restock TP
- ☐ Wipe mirror and countertop
- ☐ Empty trash
- ☐ Add fresh soap or toiletries
- ☐ Light a candle or add air freshener (O)
- ☐ Add seasonal towel or décor (O)
- ☐ _____

GUEST ROOM

- ☐ Wash and change bedding
- ☐ Dust furniture and mirrors
- ☐ Vacuum or mop floors
- ☐ Clear surfaces for guest items
- ☐ Provide clean towels and extra blankets
- ☐ Add small touches (water, lamp, scent)
- ☐ _____



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HOSTING PLANNER

Number of Guests for Meals: _____

Number of Overnight Guests: _____

Guest Dietary Restrictions: _____

What Day/Time Do Overnight Guests Arrive?: _____

How Many Meals Needed? (i.e friday? entire weekend?) _____

Meal Ideas: _____

SUPPLIES TO BUY / RESTOCK

KITCHEN

- ☐ Foil
- ☐ Food storage
- ☐ Take-home containers
- ☐ Paper towels

GUEST ROOMS

- ☐ Toilet paper
- ☐ Towels
- ☐ Extra blankets
- ☐ Toiletries

CLEANING

- ☐ Trash bags
- ☐ Dish soap
- ☐ Cleaning spray
- ☐ Sponges



POST-THANKSGIVING

Cleaning Checklist

KITCHEN

- ☐ Load and run the dishwasher
- ☐ Hand wash delicate dishes and cookware
- ☐ Wipe down counters, sink, and faucet
- ☐ Clean stovetop and oven spills
- ☐ Sweep and mop floors
- ☐ Empty trash and replace liner
- ☐ Label and store leftovers
- ☐ Restock supplies (foil, cleaning spray)
- ☐ Wipe cabinet fronts and appliances (O)
- ☐ Sanitize kitchen towels and sponges (O)
- ☐ _____

DINING ROOM

- ☐ Clear and clean table and chairs
- ☐ Wash or spot-clean table linens
- ☐ Polish silverware or serving utensils
- ☐ Wipe surfaces and décor
- ☐ Vacuum or mop under table
- ☐ _____

LIVING ROOM

- ☐ Put away extra chairs or tables
- ☐ Fold throws and fluff pillows
- ☐ Wipe coffee and side tables
- ☐ Vacuum or spot-clean rugs and upholstery
- ☐ Tidy up leftover décor or packaging
- ☐ _____

BATHROOMS

- ☐ Empty trash cans
- ☐ Wipe sinks, counters, and mirrors
- ☐ Replace used towels with fresh ones
- ☐ Restock toilet paper and soap
- ☐ Spray a quick air freshener
- ☐ _____

GUEST ROOM

- ☐ Strip and wash bedding
- ☐ Dust furniture and vacuum floors
- ☐ Disinfect door handles and light switches
- ☐ Open windows briefly to air out the room
- ☐ Replace linens for next use
- ☐ _____

ENTRANCE

- ☐ Vacuum entry floor
- ☐ Remove excess décor or clutter
- ☐ Shake out welcome mat
- ☐ Wipe down door handles
- ☐ Sweep porch and walkways
- ☐ Put away decorations
- ☐ _____



POST-THANKSGIVING

Cleaning Checklist

LEFTOVER MANAGEMENT

- ☐ Inventory all leftovers
- ☐ Give guests take-home containers
- ☐ Plan meals using leftovers
- ☐ Use or freeze leftovers within 3-4 days
- ☐ Dispose of anything past safe eating time
- ☐ Create "leftover menu" for week (O)
- ☐ Prep leftover containers for lunches (O)
- ☐ Make turkey stock from bones (O)
- ☐ Freeze extra portions for later (O)
- ☐ _____

LAUNDRY PRIORITY LIST

- ☐ Guest bedroom sheets & pillowcases
- ☐ Guest bathroom towels
- ☐ Kitchen towels and rags used for cooking
- ☐ Tablecloth and cloth napkins
- ☐ Living room throw blankets
- ☐ Remaining bathroom towels
- ☐ Dish towels and pot holders
- ☐ _____

NEXT-DAY TASKS (FRIDAY)

- ☐ Check frig and assess leftovers
- ☐ Clean any remaining dishes
- ☐ Complete all laundry
- ☐ Empty and take out trash/recycling
- ☐ Quick vacuum if needed
- ☐ Deep clean kitchen (O)
- ☐ Reorganize fridge and pantry (O)
- ☐ Put away any decorations (O)
- ☐ Return items to usual spots (O)
- ☐ Make list of items to restock(O)
- ☐ Write and send thank you notes (O)
- ☐ _____

(O) = Optional

POST-HOSTING NOTES

What That Worked Well: _____

Things to Change Next Year: _____

Items to Buy/Replace Before Next Holiday: _____
